

## **AUTHORIZATION TO PAYOFF AND CLOSE ACCOUNT**

Seller:
Property:
Your Loan No.:
Order Number:
ATA National Title Group has been appointed closing agent in conjunction with the sale/refinance of the above captioned property. Accordingly, I (We) hereby:
1. Authorize and direct ATA National Title Group to pay off the obligation in full.
2. Represent that the above payment amount represents the full balance due on the account.
3. Agree that upon receipt of payment the account holder is directed to close the account.
4. Represent that if this account is a line of credit which permits periodic advances by means of a credit or ATM card or by issuance of checks or other orders to pay, that I (We) have not exercised any of these privileges in the last 30 days.
5. Acknowledge that all cards and/or checks that permit periodic advances have been destroyed.
6. Covenant and agree that if the payment amount noted above is insufficient to pay the obligation in full I (We) will be fully responsible for payment of the balance due and will save ATA National Title Group harmless from any liability with respect to any shortage amount.
MY (OUR) FORWARDING ADDRESS FOR RETURN OF ANY ESCROW BALANCE AND CANCELLED DOCUMENT IS: (please send cancelled Note and Mortgage directly to the customer. DO NOT send to the Title Company)
Date: